
	PT. KOMIPO PEMBANGKITAN JAWA BALI	Doc. Ref	: KPJB-0951-02
	PLTU TANJUNG JATI B #UNIT 3&4	Form No.	: KPJB-0951-02-ZZ-FM-03
	REQUEST FOR QUOTATION	Design Div.	: Finance and Administration
		Revision No.	: 00


Date	RFQ No:	PRF No:
September 25, 2025	KPJB-NR-2025-0194	KPJB-NR-2025-0194
SUBJECT : Long-Term Supply Agreement (LTSA) Fuel Supply for Mobile Equipment's 2026 - 2028		

KPJB hereby request your quotation for material/services below :

No	Item Code	Description	No		Item Code
			Qty	Unit	
As per the attachment					
<ul style="list-style-type: none"> Quotation shall be submitted in two sealed envelopes separately, one for priced quotation and another for unpriced, addressed to Procurement Team, F&A Division PT. KPJB. The original documents should be received by KPJB not later than 11.00 WIB date <u>20 NOV 2025</u> by registered mail or direct submission after PLTU Tanjung Jati B security check and registration. Aanwijzing will be held in KPJB on <u>10 NOV 2025</u>. Validity of Quotation price should be minimum 3 months. Prices and detailed information should be specified about the materials and services in the quotation by strictly following the quotation form attached hereto. Payment will be made by Telegraphic Transfer (T/T) within fourteen (14) days after invoice received, attached with delivery or work completion report issued by PT. KPJB. Delivery time: not later than the required date on each delivery instruction. Contract Period: January 1, 2026 ~ December 31, 2028 Delivery should be completed to PT. KPJB's warehouse, PLTU Tanjung Jati B Unit #3&4. Warranty letter that state "The material is genuine, no defect, new and can be used properly" should be submitted at the time of delivery. All documents and communications shall be in English. All terms and conditions of this contract must be subject to and governed by PT. KPJB's Terms and Conditions for Contract attached hereto. In case of hazardous material, Material Safety Data Sheets (MSDS) and other related document for hazardous material shall be submitted at the time of delivery. For hand powered tools / powered tools: must be attached with tools certificate from manufacturer. For chemicals: All material delivery must be completed with symbol & label as required on regulation in every containers/other packaging. For service: All personnel must have appropriate certification as required on local HSE Regulation. 					
Sincerely Yours,					
 Hendang Suroso F&A. Manager					
Date					

Attachment :


1. Material list
2. Quotation format
3. Unprice document required
4. KPJB Contractor Safety Rules
5. PT. KPJB's General Terms and Conditions for Contract
6. Term of Reference

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Attachment 1: RFQ No. KPJB-NR-2025-0194

MATERIAL LIST

No.	Item Description	Brand	Quantity	Unit
1	Disel Fuel / Bio Solar Industrial including Transportation Cost	Pertamina	1.3200.000	Liters

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Attachment 2: RFQ No. KPJB-NR-2025-0194

Quotation format

A. Price Quotation

<COMPANY LOGO>

Quotation

No:

Item No.	Item Description	Brand	Quantity	Unit	Unit Price	Price After Discount (.... %)	Remark
1	Disel Fuel / Bio Solar Industrial including Transportation Cost	Pertamina	1.3200.000	Liters			
VAT 11%							
PBB KB 0,858%							
Grand Total							

Term and Conditions:

1. The above price are included delivery cost to warehouse of PT. KPJB
2. Please mention Certificate is required at the delivery time
3. Payment will be made by Telegraphic Transfer (T/T) within thirty (30) days after invoice received, attached with delivery or work completion report issued by PT.KPJB.
4. Please mention Bank Account that will be use for payment (including Bank Name, Bank Address)
5. Please mention Name of Director


Place, [Month] [Date] [Year]

SIGN & COMPANY STAMP

DUTY STAMP / MATERAI (10000)

Name

(Title)

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B. Unpriced Quotation

<COMPANY LOGO>

Quotation

No:


No.	Item Description	Brand	Quantity	Unit
			3 Years	
1	Disel Fuel / Bio Solar Industrial including Transportation Cost	Pertamina	1.3200.000	Liters

Term and Conditions:

1. The above price are included delivery cost to warehouse of PT. KPJB
2. Please mention Certificate is required at the delivery time
3. Payment will be made by Telegraphic Transfer (T/T) within thirty (30) days after invoice received, attached with delivery or work completion report issued by PT.KPJB.
4. Please mention Bank Account that will be use for payment (including Bank Name, Bank Address)
5. Please mention Name of Director

Place, [Month] [Date] [Year]
SIGN & COMPANY STAMP

Name
(Title)

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Attachment 3: RFQ No. KPJB-NR-2025-00194

Unprice Document Required

No.	Syarat Administrasi (Administration Requirement)
A.	
1	Asli Surat Penawaran (Original Unprice quotation) yang:
	1. Description sesuai permintaan
	2. Bertanggal (dated)
	3. Bertanda tangan dan Cap Perusahaan (Company stamped)
	4. Menyebutkan waktu pengiriman sampai gudang sesuai permintaan (Time Delivery)
2	Pengalaman Pekerjaan sejenis dengan total harga kontrak senilai minimal IDR 15.000.000.000 – menyerahkan copy kontrak atau PO (Work Experience similiar for contract amount minimum IDR 15.000.000.000 – submitting the copy of the contract or PO)
3	Copy pembayaran pajak SSP (PPN) 3 bulan terakhir periode: May, June, July 2025 (Copy of last 3 month payment tax or period of: May, June, July 2025)
4	Vendor participants must have registered CSMS Certificate (minimum: Low Risk Level) issued by PT. PLN (Persero) - submitting the copy of the document
5	Original Pakta Integritas
6	Copy of financial report audited by public accountant minimum year of 2024. Fotokopi laporan keuangan teraudit oleh Kantor Akuntan Publik minimum tahun 2024
7	Copy of SPT Tahunan year of 2024
8	Original Bid bond 1% up to 3% from price quotation (including VAT) with the validity until February 20, 2026 - Beneficiary of Bid bond to: PT. Komipo Pembangkitan Jawa Bali Desa Tubanan, Kecamatan Kembang, Jepara Jaminan Penawaran asli 1% sampai dengan 3% dari Penawaran Harga (termasuk PPn) dengan validitas sampai dengan February 20, 2026
9	Surat Pernyataan Keaslian Dokumen
B.	
1	Copy certificate ISO 9001:2015 (Quality Management System)
2	Copy certificate ISO 14001:2015 (Environmental Management System)
3	Copy certificate ISO 45001:2018 (OHS Management System)
4	Copy certificate <i>SMK3 PP No 50 Tahun 2012</i>
5	Permits letter for fuel transportation from PT. PERTAMINA (Including the list of tanks),
6	Permits that requested by government's regulation as legally fuel transporter agency (Regarding "Izin Pengangkutan Barang Berbahaya" from Dishub).
C.	
1	Copy Surat Ijin Usaha Perusahaan – SIUP / BKPM (PMA) (copy of Business License)
2	Copy Surat Ijin Tempat Usaha – SITU / DOMISILI / HO (Copy of Domicile Certificate)
3	Copy Nomor Pokok Wajib Pajak - NPWP (Copy Tax ID number of company)
4	Copy Surat Pengukuhan Perusahaan Kena Pajak - SPPKP (Copy of Taxable Company Certificate)
5	Copy Tanda Daftar Perusahaan – TDP / NIB (Copy of Certificate Company Registration)
6	Copy Akte pendirian perusahaan/perubahan *jika ada (Deed of Incorporation)

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Note: Administration Requirement point B 1-6 is not required to be submitted if your company already registered in our SAP and the Company data submitted still valid until closing time. If any document not submitted by the suppliers or the submitted document do not meet the requirement, we will regard that the supplier fails and we will not open the price quotation document (price evaluation)

Catatan: Syarat Administrasi no. B 1-6 tidak perlu di kirimkan jika perusahaan anda sudah terdaftar di SAP kami dan data yang dahulu di kirimkan masih berlaku sampai dengan waktu penutupan bidding. Jika ada dokumen yang tidak diserahkan atau dokumen yang diserahkan tidak sesuai dengan persyaratan, kami akan menganggap bahwa supplier gagal dan kami tidak akan membuka dokumen penawaran harga (evaluasi harga).